



Quick Start Package for SharePoint 2010

Our Quick Start Package is a low cost, low risk, fast way to start using and evaluating SharePoint 2010 as a corporate platform utilizing SharePoint features like Enterprise Content Management, Enterprise Search, Collaboration, Portals, Business Intelligence and Business Process & Forms.

Based on your business requirements and budget constraints we will recommend the right SharePoint product and server architecture. We will help you identify one of your existing moderate-sized process/application for migration with which you can experience the power of SharePoint 2010.

The new Quick Start SharePoint site will be developed with configuration of out-of-the box features of SharePoint and will have no need for custom development, but at the same time will support addition of features/customizations for future deployments.

ObjectWin SharePoint 2010 Quick Start Package Features

Feature	Implementation Detail
Site Structure and Navigation	Creation and configuration of top level site and sub sites.
User Profile Management	Configuration and importing of user profiles from active directory.
Document / Forms Library	Creation of document / forms library with features like document audit, document search, versioning, views, library level / document level permission.
Custom List	Creation of custom lists with features including versioning, list views, list level / item level permission and search.
Security	Mapping of active directory users/groups with SharePoint Permission groups, applying permission at site level, library and list level.
Basic Workflow	Linking built-in workflows like approval workflow, collect feedback workflow, etc. with document library, list if required.
Search	Configuring and defining search scope.
Content Targeting Sample	Displaying site content like web part, etc. based on user/groups.
Branding	Customized look and feel for the site.
Single SharePoint 2010 Server	Base SharePoint server install in virtualized environment or SharePoint installation on existing hardware.
-OR-	
SharePoint 2010 Server - Small Farm	Small farm SharePoint Server install in virtualized environment - includes one SharePoint 2010 Server and two SQL Server 2008 machines in a clusters.

As a Microsoft Gold Certified Partner, ObjectWin has been recognized as an expert in developing solutions for the following competencies:

- Portals and Collaboration
- Content Management

Our expertise in SharePoint technologies is focused on instant information access and improving productivity of the workforce.

Pre-requisites

- Windows 2008 Server
- Active directory with user properties defined
- SQL Server 2008



QuickStart Package Steps

Estimated Time frame

3 - 4 weeks (may vary based on configuration needs)

Estimated Cost depends on the Elements

- Libraries
- Communications List
- Tracking Lists
- Custom Lists
- Web Pages
- Metadata
- Security & Properties
- Version Histories
- Site Templates
- Hardware Infrastructure
- Number of Server Deployments

Kick-Off Meeting

- Identify goals and objectives
- Identify modules to be made part of Quick Start
- Conduct meetings with module members

System Analysis

- Understand content assets and business processes
- Gain understanding of current technical environment
- Define requirements for identified module(s)
- Identify longer term requirements
- Match requirements with SharePoint 2010 features
- Prioritize requirements and establish Quick Start features
- Review impact of implementation on existing system
- Identify the migration strategy
- Define SharePoint elements and their scope:
 - Site structure
 - Document/Forms Libraries and their Views
 - List and their Views
 - Permission / access strategy, Authentication requirements
 - Basic Search configuration
 - Basic branding

Planning

- Decide on SharePoint product
- Plan server architecture (logical and physical)
- High level capacity forecasting and planning
- Training for users

Development

- Installation and setup of SharePoint environment.
- Site Structure creation and configuration - Create and configure identified sites and web part pages, customize look and feel
- Document and InfoPath Libraries -Create document / InfoPath libraries, metadata columns, views, configure versioning, migrate documents in existing system to SharePoint document library.
- Search - Configure content sources to include in search, define search scopes, configure and set up index crawl schedules
- Workflows - Configure and attach workflows to the required libraries and lists.
- Security - Create security groups and roles, apply security groups and roles to sites, libraries and lists.

Deployment

- End user training / Knowledge transfer and operational best practices
- Deploy solution to production servers



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